

Module Lead - Medicine in Clinical Practice (Year 3 MBBS) - School of Medicine & Dentistry - Grade - Clinical Senior Lecturer (Consultant rate if eligible)

Job Description

Purpose

This post sits within the clinical years of the MBBS programme.

Working under the leadership of the Theme Lead, the postholder will act as Module Lead for the Year 3 module within the Medicine in Clinical Practice strand of the curriculum of the MBBS course.

Owing to the clinical nature of the programme, it is expected that the postholder will maintain an element of clinical practice whilst in post. The maximum interval out of clinical practice at any time that can be accommodated is three years.

The post is based at UCLan's Burnley campus, with occasional travel to UCLan's Preston and Westlakes campuses.

Duties

1. In the role of Module Lead for UM3010 (Medicine in Clinical Practice), oversee the delivery of teaching and assessment in line with the module descriptor, at Burnley and Westlakes sites, contributing to teaching as required.
2. Under the guidance of the Theme Lead, create the formative and summative written assessments for MICP UM3010 including blueprinting, item selection, standard setting, and quality assurance.
3. Ensure availability of sufficient items for formative and summative assessment, via national and in-house banks; contribute on behalf of the School to the MSCAA item bank.
4. Oversee the content and delivery of the Year 3 Expert Half Days, including integration with other curriculum elements, educator training, and quality.
5. Oversee content and delivery of Year 3 Case-Based Learning, working collaboratively with other Phase 2 staff.
6. Under the guidance of the Theme Lead liaise closely with the Phase 1 ISCM Lead, other relevant Phase 1 and 2 staff, and Clinical Module Leads to ensure a comprehensive and spiral curriculum in MICP across the whole MBBS curriculum.
7. Contribute to the delivery of relevant teaching sessions as required.
8. Assist with the delivery of teaching and assessment for Year 4 UM4010 (Medicine in Clinical Practice) and provide cross-cover for the Module Lead if required.
9. Liaise closely with staff at Westlakes campus to ensure equity of student experience across the two sites.
10. Set up and maintain the student Blackboard space for the module, ensuring this contains comprehensive materials and is kept up to date; contribute to documentation such as student handbooks and guides.
11. Contribute to induction sessions as required.
12. Undertake the lead role among the Year 3 Campus Day facilitation team with regard to any organizational issues; contribute to staff appraisals as required and provide mentoring and support for more junior or less experienced members of the Year 3 Campus Day teaching team.

13. Assist with the delivery of training for campus day staff.
14. Assist with supporting and mentoring the Clinical Teachers.
15. Act as an Academic Advisor/Portfolio Tutor for a group of students.
16. Take responsibility for academic administration and engage in core quality management groups to ensure the School meets its corporate and regulatory body requirements.
17. Engage in development activity within the curriculum to ensure content is current and innovative.
18. Assist with OSCE examinations and invigilation.
19. Participate in the student admission process: open days, outreach, recruitment, and selection events.
20. Undertake any other duties relevant to the School's activities and commensurate with the level of the post, as directed by the Director of Clinical Studies, Deputy Head School of Medicine or Head of School.
21. Make a contribution to achieving the academic objectives in the School through teaching, research, and income generating activities.
22. Undertake any other duties relevant to the School's activities and commensurate with the level of the post, as directed by the Director of Clinical Studies, Deputy Head School of Medicine or Head of School.

Person Specification

Knowledge, Skills, and Behaviours (Essential)

- Currently working as a medical practitioner within a clinical setting (Application/Interview).
- Substantial experience of teaching undergraduate medical students (Application/Interview).
- Evidence of providing mentoring or support to students or trainees (Application/Interview).
- Experience of assessment in higher education (Application/Interview).
- To be fully registered with the General Medical Council (Application).
- Recognised teaching qualification or willingness to undertake on appointment (within 2 years) (Application).
- Excellent communication skills in both verbal and written form and ability to generate clear and concise documentation (Application/Interview/Presentation).
- Ability to manage and lead other staff (Application/Interview/Presentation).
- IT literate - able to use standard Microsoft office packages (Application/Interview/Presentation).
- An understanding of and demonstrable commitment to the University's Values of Achieving Together, Being Proud, Creating Opportunity and Supporting All, as a framework for decisions, actions, and behaviours (Application/Interview).

Knowledge, Skills, and Behaviours (Desirable)

- Experience of working within the NHS (Application/Interview).
- Experience of portfolio delivery and assessment in medical education (Application/Interview).
- Experience in curriculum design, development, and administration (Application/Interview).
- Experience of designing assessments, assessment blueprinting and standard setting (Application/Interview).
- Experience of working to standards of UK professional bodies (Application/Interview).
- Fellow of the Higher Education Academy (FHEA) (Application).