

Campus Lead for Students and Teaching - School of Medicine & Dentistry - Grade Clinical Senior Lecturer (at consultant rate if eligible)

Job Description

Purpose

The postholder will work as a senior member of our medical education team supporting and helping to oversee the efficient and effective delivery of the MBBS teaching programme at Westlakes campus. The post holder's primary roles will be to offer leadership, supervision, and support to our academic staff and to local clinicians who contribute to the delivery of our programmes and to ensure that our students' feedback is effectively sought, heard and acted upon.

Duties

1. Line management of some campus day team members (shared with academic lead).
2. Oversee co-ordination of campus day staff teams and delivery of campus day teaching
3. Co-ordinate training activities at Westlakes for ad hoc tutors and local clinical staff contributing to UCLan School of Medicine & Dentistry programmes.
4. Provide/facilitate training for staff / supervisors as required.
5. Provide/arrange induction/training of new staff members where appropriate.
6. Provide input as required into student Professionalism, meetings.
7. Co-ordinate student-staff feedback meetings and facilitating the election of student course representatives.
8. Chair/Co-chair Westlakes academic staff meetings
9. Deputise for Academic Lead (Westlakes) as appropriate e.g., at University committees.
10. Contribute to administrative activities related to campus-based teaching including timetabling and localization of module guides
11. To contribute to curriculum development and innovation activities.
12. To participate where appropriate in student assessment, recruitment, and selection activities.
13. To attend any relevant meetings with the UCLan team.
14. To undertake any training relevant to the role.
15. To undertake any other duties commensurate with the role, as directed by the Director of Clinical Studies or the Dean of School.

Person Specification

Knowledge, Skills, and Behaviours (Essential)

- Substantial experience of working as a medical practitioner within a clinical setting (Application/Interview).
- Experience of teaching undergraduate medical students (Application/Interview).
- Evidence of medical student facilitation within small groups (Application/Interview).

- Evidence of providing mentoring or support to students or trainees (Application/Interview).
- Experience of working within the NHS (Application/Interview).
- Experience of supervision of medical students (Application/Interview).
- Experience of portfolio delivery and assessment in medical education (Application/Interview).
- Fully registered with the General Medical Council (Application).
- Self-motivated and proactive in approach to challenges and opportunities (Application/Interview).
- Experience of using electronic portfolio for teaching purposes (Application/Interview).
- Excellent communication skills in both verbal and written form and ability to generate clear and concise documentation (Application/Interview).
- IT literate - able to use standard Microsoft office packages (Application/Interview).
- Able to work on own initiative or as part of a team (Application/Interview).
- An understanding of and demonstrable commitment to the University's Values of Achieving Together, Being Proud, Creating Opportunity and Supporting All, as a framework for decisions, actions, and behaviours (Application/Interview).

Knowledge, Skills, and Behaviours (Desirable)

- Teaching qualification such as certificate in HE, or Fellow of the Higher Education Academy, or willingness to undertake (Application).
- Higher degree in relevant subject (Application/Interview).