

Postgraduate Supervisor - School of Business - Grade H

Job Description

Purpose

To contribute to postgraduate research supervision within the school in the areas of Business and Management.

Duties

1. To make a contribution to achieving the academic objectives in the School.
2. To undertake supervisions of research projects for students on postgraduate programmes.
3. To undertake administrative duties relevant to supervision (assessment records, learning programmes and other records).
4. To provide appropriate advice to students on progression and career opportunities.
5. To adhere to quality assurance and enhancement systems to ensure high standards are maintained and the student experience is enhanced.

Person Specification

Knowledge, Skills, and Behaviours (Essential)

- Experience of postgraduate, up to Masters level, supervision in a higher education environment (Application/Interview).
- Good honours degree (or equivalent) in a relevant subject (Application).
- A relevant Masters qualification (Application).
- PhD (or equivalent) in a relevant area (Application).
- Flexible and innovative approach to supervision, as well as excellent presentation and communication skills (Application/Interview).
- Ability to undertake research/knowledge transfer (Application/Interview).
- Ability to work on own initiative as well as part of a team (Application/Interview).
- IT skills with knowledge of Microsoft Office 365 and Blackboard (or equivalent) (Application/Interview).
- An understanding of and demonstrable commitment to the University's Values of Achieving Together, Being Proud, Creating Opportunity and Supporting All, as a framework for decisions, actions and behaviours (Application/Interview).

Knowledge, Skills, and Behaviours (Desirable)

- Experience of supervision of MRES, PhD or DBA students to completion (Application/Interview).
- Knowledge of UK current HE education and practice (Application/Interview).