

## Lecturer/Senior Lecturer in Biology - School of Pharmacy & Biomedical Sciences - Grade H/I

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### Job Description

#### **Purpose**

To contribute to, and lead in, the areas of course delivery, course management and course development in the area of Biology at UCLan.

For SL: undertake specific course leader responsibilities in Biology and related programmes, as appropriate.

For L: undertake specific module leader responsibilities in Biology and related programmes, as appropriate

#### **Duties**

1. Lecturing at all levels of the academic programmes in the School including Foundation programmes.
2. To engage in course developments in the area of Biology.
3. Make a contribution to achieving the academic objectives of the Subject Group of Biosciences and the School
4. As a Senior Lecturer, undertake significant administrative, course development and course leadership responsibilities.
5. As a Lecturer, act as a module tutor for a number of identified modules.
6. Administer course registers, assessment records, learning programme and other records.
7. Engage with the recruitment of students onto courses and provide appropriate advice on progression and career opportunities.
8. Develop and consolidate contacts with relevant external organisations
9. Adhere to quality assurance and enhancement systems to ensure high standards are maintained and student experience is enhanced.
10. Attend local and national events on behalf of the University, in order to promote the University and its courses, and to enhance the profile of the division, school and University as a whole.
11. With regards to the nature of your role and its impact upon our students, make an active contribution to and support the improvement of the student experience
12. To undertake any duties relevant to the School's activities and commensurate with the level of the post, as directed by the Dean/Associate Dean of School.

### Person Specification

#### **Knowledge, Skills, and Behaviours (Essential)**

- Experience of teaching in a higher education environment on BSc Biology or Bioscience related courses, with outstanding delivery and learning support (Application/Interview).
- Undergraduate degree (or equivalent) in Biology or Biosciences (Application).
- A relevant postgraduate qualification (Application).
- Ability to teach and supervise dissertations up to master's level (Application/Interview).
- Flexible and innovative approach to teaching and learning with a view to engage and inspire learners (Application/Interview).
- Ability to undertake research and knowledge transfer (Application/Interview).
- Ability to work on own initiative as well as part of a team (Application/Interview).
- IT literate with knowledge of a range of Microsoft programmes and WebCT (or equivalent) (Application/Interview).
- Excellent written and verbal communication skills and the ability to engage with a variety of stakeholders (Application/Interview).
- An understanding of and demonstrable commitment to the University's Values of Achieving Together, Being Proud, Creating Opportunity and Supporting All, as a framework for decisions, actions and behaviours (Application/Interview).

### **Knowledge, Skills, and Behaviours (Desirable)**

- Evidence of publications and/or conference presentation (Application/Interview).
- Course Leadership experience in Biology or related subject area (essential for SL) (Application/Interview)
- Module leadership experience in Biology or related subject area (Lecturer) (Application/Interview)
- A PhD in a relevant subject (essential for SL) (Application)
- Formal teaching qualification or membership of Higher Education Academy (Application).
- Active member of relevant professional body as appropriate (Application).
- An ability to contribute to commercial activities and income generation and to contribute to the enhancement of research within the School (Application/Interview).
- Experience at leading residential field trips and organising practical exercises in Environmental and Field Biology (application/Interview)