

## **Professional Tutor (Medical Sciences /Clinical Skills/ Anatomy) - School of Medicine & Dentistry - Grade G**

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Job Description

### **Purpose**

To contribute to the delivery and support of modules and practical sessions within the School in the areas of medical sciences, clinical skills and anatomy.

### **Duties**

1. To contribute to the delivery in a number of identified modules under the guidance of the Module Leaders. Specifically, this will include Anatomy, Clinical Skills, Biochemistry, and other Medical Science wet laboratory sessions.
2. To develop and prepare practical-based work, and teaching materials with assistance and support from the Module Leader.
3. To contribute to the development of module information packs, assignments and examination questions with assistance and support from the Module Leader.
4. To assess student work and progress (particularly practical and lab sessions) and provide feedback with guidance and support from the Module Leader.
5. To actively participate as a member of the teaching team, attending and contributing to relevant meetings and engaging in student recruitment.
6. To adhere to quality assurance and enhancement systems to ensure high standards are maintained and the student experience is enhanced.
7. To develop own teaching and learning and attend associated training and development courses.
8. Contribute to the organisation and running of field trips and project work.
9. To undertake any other duties relevant to the School's activities and commensurate with the level of the post, as directed by the Head of School.

Person Specification

### **Knowledge, Skills, and Behaviours (Essential)**

- Practical/professional experience in the subject environment (Application/Interview).
- Relevant professional qualification and/or experiential learning (Application).
- Ability to impart career-based experience into an academic environment (Application/Interview).
- Excellent presentation and communication skills (Application/Interview).
- Ability to work as part of a team and take on and accept responsibility (Application/Interview).
- Ability to use IT and relevant software packages in the support of teaching and learning (Application/Interview).

- An understanding of and demonstrable commitment to the University's Values of Achieving Together, Being Proud, Creating Opportunity and Supporting All, as a framework for decisions, actions and behaviours (Application/Interview).

### **Knowledge, Skills, and Behaviours (Desirable)**

- Experience in teaching Biology and Chemistry up to level 6 (Application/Interview).
- Undergraduate degree or above in MBBS, Biology, Chemistry or related subject (Application).