

Job Description

Job Title	Veterinary Principal Lecturer - Animal Body (structure and function)
School/Service	School of Veterinary Medicine
Grade	Veterinary Principal Lecturer
Responsible to	Head of School

Job Purpose:

To contribute to, and lead in, the areas of course delivery, course management and course development in the area of Veterinary anatomy, physiology, and associated preclinical and bio-veterinary sciences. To deliver creative and clinically relevant teaching related to the structure and function of the animal body in veterinary sciences at UCLan. To undertake research and knowledge transfer through scholarly activities. To undertake specific course leader responsibilities in related programmes, enhancing the achievement of excellent quality and performance standards, contributing to the development and implementation of policies and practices to ensure effective deployment of resources. Contribute as a member of the School Executive Team, to the vision and strategy for the School, enhancing its profile and reputation. To represent and promote areas of responsibility overseas, nationally and on University and School Committees.

Main Duties and Responsibilities

Academic Activity

- Teaching and assessment at all levels of the academic programmes in the School from Foundation to Masters programmes, and CPD, and provide academic support to research students as required.
- To lead in course development, delivery, assessment and enhancement in the areas of Veterinary anatomy and physiology, bioveterinary sciences and associated topics.
- To engage in innovative, clinically focused, and ethical educational activities including animal contact and working with partners to ensure a high standard of educational delivery
- Make a major contribution to achieving the academic objectives of the School of Veterinary Medicine through scholarly activity, research outputs and knowledge transfer activities.
- Engage with innovation and income generation activities as required.
- Engage with quality assurance and enhancement of provision across the School as required, particularly in relation to assessment and academic standards.
- Participate in committees, School governance activities and standard-setting, particularly in relation to accreditation requirements and ethical standards of teaching.

Leadership

Support the Head of School by undertaking:

- Operation of the appraisal system and appraisal of designated staff including regular one to ones and contribution to staff development.
- Monitoring of probation schedules and reviews

- Informal meetings concerning staff absence, welfare, and incapability etc.
- Preparing documentation for staffing requests/changes
- Agreeing team objectives, workload and task allocation.
- Evidence gathering, preparation of documentation for disciplinary, grievance, and incapability etc.
- Effective and efficient use of resources whilst operating within any governing rules and regulations.
- Prepare documentation for meetings.
- All duties and responsibilities to be guided by the link to current HR policies and procedures available at. <https://intranet.uclan.ac.uk/ou/hr/Pages/Home.aspx>

Lead the academic team by coordinating and supervising:

- Activity for achievement of School priorities and objectives relating to student recruitment, retention, attainment, graduate employment, timetabling, NSS outcomes and RCVS accreditation standards.
- Quality of design, implementation and review of academic programmes, management of assessment boards and review of student cases, maintaining the academic quality assurance processes within the School.
- Communication with students, obtaining feedback and providing assurance for actions as appropriate.
- Engagement with University, and School strategic activities.
- Communication, teamwork, cooperation and collaboration with other schools, across colleges and services within the University and externally and facilitation of meetings.
- Production of reports as required by the Head of School, and/or University.
- Undertake significant administrative, course development and course leadership responsibilities. Act as a module tutor for a number of identified modules. Administer course registers, assessment records, learning programme and other records.
- Engage with the recruitment of students onto courses and provide appropriate advice on progression and career opportunities.
- Develop and consolidate contacts with relevant external organisations
- Adhere to quality assurance and enhancement systems to ensure high standards are maintained and student experience is enhanced.
- Attend local and national events on behalf of the University, in order to promote the University and its courses, and to enhance the profile of the division, school and University as a whole.
- With regards to the nature of your role and its impact upon our students, make an active contribution to and support the improvement of the student experience
- To undertake any duties relevant to the School's activities and commensurate with the level of the post, as directed by the Head/Deputy Head of School.

Person Specification

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Attributes	Essential	Desirable	Measured By
Work Experience	<p>A strong record of successful academic leadership in the veterinary sciences including programme and curriculum development, quality assurance, assessment and quality enhancement.</p> <p>Experience in delivering high quality innovative teaching, learning and assessment in a higher education establishment</p> <p>Detailed knowledge of animal physiology and anatomy across the domestic species</p> <p>An understanding of ethical animal use and alternatives to animal use</p>	<p>Experience of liaising with external organisations.</p> <p>Experience in delivering undergraduate veterinary teaching and its assessment</p> <p>Experience of innovative techniques and technology in teaching</p> <p>Experience of Veterinary Clinical practice</p>	Application Form or Interview
Education/Qualifications	<p>Veterinary degree, or higher degree in anatomy/physiology, (or equivalent in a relevant subject area)</p> <p>Professional teaching qualifications or membership of the HE Academy (fellow or senior fellow).</p>	<p>A PhD in a related area of study.</p> <p>REF-able publications in the area of Veterinary medicine.</p>	Application Form

Skills/Abilities	<p>Flexible and innovative approach to the leadership and delivery of teaching activities</p> <p>Academic leadership, organisational and project planning skills</p> <p>Self-motivated, self-reliant proactive and team building</p> <p>An understanding of contemporary HE and the needs of the veterinary profession</p> <p>Commitment to animal welfare in practice</p>	<p>An ability to contribute to knowledge transfer activities.</p> <p>An ability to contribute to the enhancement of the research culture within the School</p> <p>Supervision of postgraduate and research students.</p> <p>Enthusiastic, collaborative, adaptable and flexible person that is willing to step in and help where and when required</p>	<p>Application Form, Interview, and Presentation</p>
Other	<p>An understanding of and demonstrable commitment to the University's Values as a framework for decisions, actions and behaviours.</p>	<p>A willingness to engage in international activity on behalf of the University.</p>	<p>Application Form and Interview</p>