

Job Description

Job Title:	Principal Lecturer
School/Service:	School of Health, Social Work and Sport
Grade:	Grade J
Responsible to:	Academic Manager
Responsible for:	Academic colleagues
Job Purpose: <ul style="list-style-type: none"> - To support the Academic Manager(s) by providing academic leadership, enhancing the achievement of excellent quality and performance standards, contributing to the development and implementation of policies and practices to ensure effective deployment of resources. - As a member of the Leadership Team, contribute to the development of its vision and strategy, enhancing its profile and reputation. - To undertake a thematic or strategic role, delivering against objectives and developing the University's profile 	
Main Duties and Responsibilities:	
1. Contribute to teaching and assessment, provide academic support to research students as required and undertake scholarly activity, appropriate to developing the profile of the area, and remaining abreast of developments and methods of delivery in your subject area;	
2. Engage with the advancement of learning provision within established regulatory and quality frameworks, including compliance and annual monitoring;	
3. Engage with the design, implementation and review of academic programmes, management of assessment boards and review of student cases, maintaining academic quality assurance and enhancement;	
4. Work with academic teams to develop policies and practices with particular reference to student experience, success and achievement;	
5. Undertake activities in relation to delivery of objectives in a strategic or thematic area, for example, Equality Diversity and Inclusion, degree apprenticeships, academic partnerships, quality standards, academic success and integrity;	
6. Engage with innovation and income generation activities as required and support academic teams with the development of business and research profiles as appropriate;	
7. Contribute to the appraisal process, undertaking including regular one to ones and facilitating development as appropriate;	
8. Participate in the recruitment, selection and induction of new colleagues;	
9. Ensure good communications with students, obtaining feedback and providing assurance for actions;	

10. Ensure teamwork and collaboration across Schools and Professional Services;

11. Support the work of senior managers, contributing to School and University-wide initiatives;

12. Undertake any other activities commensurate with the role as determined by the line manager.

Person Specification

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Attributes	Essential	Desirable	Measured By
Work Experience	<p>A strong record of successful academic leadership in counselling and psychological therapies including programme and curriculum development and enhancement.</p> <p>Experience of successfully managing projects</p> <p>International experience and / or understanding of international market/developments in areas relevant to the School or Service</p> <p>Working with outside bodies and/or employers relevant to the School or Service</p> <p>Building and sustaining internal and external relationships</p>	<p>Delivering innovative solutions</p> <p>Development of strategy</p> <p>Delivery of research, knowledge transfer and consultancy</p> <p>Working with professional body and/or relevant sector skills council</p> <p>QAA and regulatory processes and procedures related to management of course quality and delivery</p>	Application, CV, Presentation and interview
Education/Qualifications	<p>Doctorate / Higher Degree or equivalent professional qualifications / experience</p>	<p>Membership of professional body Fellowship of the HEA</p>	CV

	Evidence of relevant continued professional development		
Skills/Abilities	<p>Academic leadership, organisational and project planning skills</p> <p>Self-motivated, self-reliant proactive and team building Understanding of contemporary HE</p> <p>Delivering and co-ordination of teaching, research, knowledge transfer and consultancy</p> <p>People development with a strong continuous professional/personal development orientation</p> <p>Able to operate in a structured, complex and challenging environment</p> <p>Strong communication skills in verbal and written form and ability to generate clear and concise documentation</p> <p>Ability to identify new opportunities and develop creative and innovative solutions</p>		CV, interview
Personal Details	<p>Commitment to the University mission</p> <p>Evidenced delivery of the diversity agenda and inclusive learning</p>		CV, interview

	An understanding of and commitment to the University's values as a framework for decisions, actions and behaviours.		
Reference Number:		Date:	