

Job Description

Job Title	Teaching Fellow
School/Service	School of Medicine
Grade	H
Responsible to	Medical Skills & Quality Care Theme Lead phase 1
Responsible for	Teaching and Scholarly Activity
Job Purpose: To make a contribution to achieving the academic objectives of the School through teaching and assessment.	
Main Duties and Responsibilities <ol style="list-style-type: none">1. To engage in teaching and learning of clinical skills and anatomy applying methods and approaches that promote educational best practice.2. To support the use of module Blackboard and other online resources for the study of clinical skills and anatomy.3. To support academic module leads in enhancing and developing the content, organisation and co-ordination of teaching in clinical skills, and anatomy in ways that enrich the student learning experience.4. To co-ordinate activity and act as an examiner in OSCE assessments.5. To support module leads by provide feedback reports on teaching, learning and assessment activities.6. To engage in development activity within the undergraduate and postgraduate programmes to ensure each curriculum is current and innovative.7. To contribute to teaching and feedback in other areas of the curriculum such as portfolio, Bystander, professionalism, and communication skills sessions as required.8. To fulfil the role of Student Selected Component (SSC) tutor / facilitator for small group teaching, assignment feedback and assessment.9. To engage in assessment such as marking of coursework and writing assessment questions.10. To work productively as part of the teaching team by actively participating in group and school meetings.11. To participate in the student admission process: open days, recruitment, and selection events for all programmes in the school's portfolio.12. To take a proactive approach to their own academic development reflecting on teaching practice and delivery.13. With regards to the nature of your role and its impact upon our student, make an active contribution to and support the improvement of the student experience.14. To undertake any other duties relevant to the School's activities and commensurate with the level of the post, including some evening work as required.	
Name & Signature	
Date	

Person Specification

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Attributes	Essential	Desirable	Measured By
Work Experience	<p>Experience of working to standards required of professional bodies</p> <p>Experience of demonstrating clinical skills to small groups</p>	<p>Experience of on-line teaching</p> <p>Experience of teaching medical / dental students</p> <p>Research experience that maps onto current research activity in the School</p> <p>Publications in peer reviewed journals.</p>	Application / Interview
Education/Qualifications	<p>Primary healthcare qualification (e.g. MB ChB or MBBS, Physician Associate, senior nurse, radiographer, or other allied health profession qualification).</p>	<p>Recognised Teaching qualification or willingness to undertake on appointment.</p> <p>Registration with a healthcare professional body e.g. General Medical Council</p>	Application
Skills/Abilities	<p>IT literate</p> <p>Ability to teach and assess up to Masters level</p> <p>Ability to work within a team</p> <p>Excellent communication skills</p> <p>Active networker</p> <p>Experience of using e-learning platform such as Blackboard</p>	<p>Use of technology in teaching e.g. audience response software.</p> <p>Experience of delivering teaching by video-conferencing or distance learning</p> <p>Ability to develop own research</p>	Application Interview
Other	<p>Flexible approach</p>	<p>Active member of appropriate Professional / Learned Anatomical Societies</p>	Application Interview

	<p>Commitment to promoting the student experience as reflected in the NSS</p> <p>An understanding of and demonstrable commitment to the University's Values as a framework for decisions, actions and behaviours.</p>		
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